

F-1 Optional Practical Training (OPT) Department Form

Purpose of Form: This form is a requirement for any F-1 student applying for **Pre-Completion OPT**, as well as for any F-1 student applying for **Post-Completion OPT**.

Deadlines: The application must be received by USCIS within 30 days after the ISS recommendation is issued on the new I-20.

Required Documents: F-1 OPT Student Form, F-1 OPT Department Form, Photocopies of the passport, visa, I-94 card and most recently issued I-20 for the student and any F-2 dependents.

This form should be completed by the student's Academic Advisor.

Student's Name (Last, First):

Student's UIN: Academic Department: Major:

Anticipated Graduation Date (Month, Year): Degree Level:

Will the employment delay the completion of the student's degree requirements? **If Yes**, student is not eligible for OPT.

Is the student a full-time student in good academic standing **AND** meeting departmental, University and academic expectations? **If No**, why not?

Has student completed all course requirements for degree, including pre-requisites, other than the thesis or equivalent?

What are the specific degree requirements remaining? (For example, thesis corrections, coursework, etc.)

Pre-Completion OPT Applicants Only: Semester(s) and Year(s) in which the OPT will occur:

Post-Completion OPT Applicants Only: Will the student begin OPT employment prior to graduation?

If Yes, how many credit hours will they take at Texas A&M during the employment?

Graduate Students Only: Will the student apply for a Letter of Completion?

If Yes, when?

Master's Thesis and Doctoral Students Only: Defense Date as petitioned to Academic Department:

By signing this form I verify that the above information is accurate and true. If there are any changes to the above information, I or the academic department will inform ISS in writing.

Academic Advisor:

Name: Signature: _____ Date: _____

Email: Phone:

Department Head or Department Graduate Advisor: (required for graduate students only)

Name: Signature: _____ Date: _____

Email: Phone: