

## Other School Enrollment Form

**Purpose of Form:** This form should be completed by all F-1 and J-1 international students who are planning to attend another school other than Texas A&M University during a break semester. Please complete this form and submit it along with the additional required documents in the checklist below to the ISS office.

**Required Documents:**

- A complete Other School Enrollment Form

**What is an Other School Enrollment Letter?** International students that are planning to attend another school other than the one listed on their I-20 during a break semester, they must submit this form. Students requesting an Other School Enrollment Letter will not be attending Texas A&M University; however, will return to Texas A&M for the next major semester and will remain on Texas A&M immigration documents (I-20 or DS-2019).

If you plan to attend Texas A&M and co-enroll at another institution simultaneously, please complete the Co-Enrollment Form, found at [http://iss.tamu.edu/Webfile/Handouts/F1\\_Coenrollmentform.pdf](http://iss.tamu.edu/Webfile/Handouts/F1_Coenrollmentform.pdf).

**Deadline(s):** Students should complete this form prior to the first day of classes at the other institution.

**Processing Time:** ISS processing times are 5-10 business days from the time the student submits a complete application.

**Required Steps Checklist:** In order to submit a complete the Other School Enrollment Form,

- Submit Other School Enrollment Form

**This section must be completed by all F-1 and J-1 international students.**

First Name

Last Name

UIN

Email Address

Phone Number

Current Non-Immigrant Status:  F-1  J-1

Name of school  
you plan to attend:

Location (City, State)

Semester(s) you plan to attend above school:

Semester/Year

Semester you will return to A&M:

Semester/Year

# Other School Enrollment Form

Page 2

---

## Statements of Understanding:

- A valid and current passport is required for all F-1/J-1 students. Failure to have a valid passport could impact my immigration status.
- I am responsible for maintaining my immigration status at Texas A&M University. I am responsible for maintaining my student status at Texas A&M University and adhering to University enrollment deadlines and regulations.
- I am responsible for adhering to the enrollment deadlines and regulations of the other school.
- I will update my "Student Local Mailing" address in the Howdy Portal within 10 days of moving.
- I will be automatically enrolled in the Texas A&M System Health Insurance Plan unless I apply and am approved for a waiver by submitting proof of the employer provided health insurance before the 5<sup>th</sup> day of classes. Please follow the submission instructions on the ISS website.
- If I am a sponsored student, I will contact Sponsored Student Programs (SSP) at [ssp@tamu.edu](mailto:ssp@tamu.edu) or (979) 845-2550 and provide my updated enrollment information.
- I understand that failure to follow F-1 and J-1 regulations and the above statements could result in the termination of my visa status.
- I understand that I will not be eligible for employment at the institution for which the Other School Enrollment Form applies.

**My signature confirms that the information provided on this form is true and accurate and that I read and understand the Statements of understanding listed above.**

**Failure to comply with F-1 And J-1 immigration policies could result in termination of my visa status.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Month Day Year

"State law requires that you be informed of the following: (1) you are entitled to request to be informed about the information about yourself collected by use of this form (with a few exceptions as provided by law); (2) you are entitled to receive and review that information; and (3) you are entitled to have the information corrected at no charge to you."