Other School Enrollment Form

Purpose of Form: This form should be completed by all F-1 and J-1 international students who are planning to attend another school other than Texas A&M University during a break semester. Please complete this form and submit it along with the additional required documents in the checklist below to the ISS office.

Required Documents:
- A complete Other School Enrollment Form

What is an Other School Enrollment Letter? International students that are planning to attend another school other than the one listed on their I-20 during a break semester, they must submit this form. Students requesting an Other School Enrollment Letter will not be attending Texas A&M University; however, will return to Texas A&M for the next major semester and will remain on Texas A&M immigration documents (I-20 or DS-2019).

If you plan to attend Texas A&M and co-enroll at another institution simultaneously, please complete the Co-Enrollment Form, found at http://iss.tamu.edu/Webfile/Handouts/F1_Coenrollmentform.pdf.

Deadline(s): Students should complete this form prior to the first day of classes at the other institution.

Processing Time: ISS processing times are 5-10 business days from the time the student submits a complete application.

Required Steps Checklist: In order to submit a complete the Other School Enrollment Form,
- Submit Other School Enrollment Form

This section must be completed by all F-1 and J-1 international students.

First Name: ______________________ Last Name: ______________________

UIN: ______________________

Email Address: ______________________ Phone Number: ______________________

Current Non-Immigrant Status: □ F-1 □ J-1

Name of school you plan to attend: ______________________ Location (City, State): ______________________

Semester(s) you plan to attend above school: ______________________ Semester you will return to A&M: ______________________
**Other School Enrollment Form**

**Page 2**

**Statements of Understanding:**

- A valid and current passport is required for all F-1/J-1 students. Failure to have a valid passport could impact my immigration status.
- I am responsible for maintaining my immigration status at Texas A&M University. I am responsible for maintaining my student status at Texas A&M University and adhering to University enrollment deadlines and regulations.
- I am responsible for adhering to the enrollment deadlines and regulations of the other school.
- I will update my “Student Local Mailing” address in the Howdy Portal within 10 days of moving.
- I will be automatically enrolled in the Texas A&M System Health Insurance Plan unless I apply and am approved for a waiver by submitting proof of the employer provided health insurance before the 5th day of classes. Please follow the submission instructions on the ISS website.
- If I am a sponsored student, I will contact Sponsored Student Programs (SSP) at ssp@tamu.edu or (979) 845-2550 and provide my updated enrollment information.
- I understand that failure to follow F-1 and J-1 regulations and the above statements could result in the termination of my visa status.
- I understand that I will not be eligible for employment at the institution for which the Other School Enrollment Form applies.

My signature confirms that the information provided on this form is true and accurate and that I read and understand the Statements of understanding listed above.

Failure to comply with F-1 and J-1 immigration policies could result in termination of my visa status.

Signature: ___________________________________________ Date: ___________ / _____ / ______

Month Day Year

“State law requires that you be informed of the following: (1) you are entitled to request to be informed about the information about yourself collected by use of this form (with a few exceptions as provided by law); (2) you are entitled to receive and review that information; and (3) you are entitled to have the information corrected at no charge to you.”